

IEI Course Syllabus

<p><i>Vocabulary and Literacy</i> ENIE 106 2A MTWR 12:00-12:50 Summer 2014, Session 5</p>	<p>Instructor: River Lin Office: RB 316 ralin@bsu.edu Office hours: Monday - Thursday, 1:00-1:50 and by appointment</p>
---	---

Course Description:

The focus of this class is on vocabulary acquisition, including the pronunciation and spelling of the words on the Level F word list. In this class students are also introduced to the vowel sounds of English. They must learn to recognize the different vowel sounds orally and in writing and match them with their IPA symbols.

We will learn lots of new words! We will learn how to pronounce these words! We will learn how to speak and hear the vowel sounds in American English!

General Requirements:

- Come to class.
- Be on time. Stay the whole class.
- Do your work.

Required Materials & Textbooks:

Materials: paper, pen/pencil, folders, homework, laptop or smartphone

Evaluation:

Final IEI Departmental grades are Credit/No Credit. Credit is earned when the final course and departmental final exam score combined equal the value of a "C" grade, a minimum of 73% out of a 100% scale.

Grade Breakdown:

In-class work	30%
Projects	30%
Quizzes	40%

Ball State University Class Attendance policy: (*published in undergraduate catalogue-“Class Attendance”*)

A student's official course program is regarded as a contract with the university. Since full performance requires, in part, regular and punctual class attendance, students are expected to attend all classes for which they are registered. Faculty will establish attendance policies for their courses and communicate those policies through course syllabi or outlines.

Students who know they must be absent from a class should notify the instructor or departmental office. Courtesy requires that students speak to the instructor and preferably present a signed and dated memo briefly stating the reasons for absence.

Faculty members are responsible for keeping records of attendance of all students registered in each class. Students are responsible for completing any work they have missed. The faculty member is not required to do extra teaching to help students “catch up.”

IEI Departmental Definition of an Absence:

- not being present for an entire class period
- missing 10 minutes or more of a class period
- sleeping in class is considered not being in class (e.g. sleeping 10 minutes means the student is marked absent)
- two tardies

IEI Departmental Definition of Tardy:

- arriving up to 10 minutes late to class
- missing up to 10 minutes of instruction time at any point during the class

In all cases, it is the **STUDENT'S RESPONSIBILITY** to communicate with his/her instructors regarding absence and tardy situations.

Course Absence Policy:

Projects. Projects will be done in class with a small group. Projects are due by the end of the week. Late assignments will not be accepted.

Quizzes. Spelling quizzes are taken in class at the beginning of class. If you are late or absent (excused or unexcused), you cannot take these quizzes.

Academic Honesty: Academic dishonesty includes using unauthorized aids during tests and other assignment and submitting someone else's work as your own. It also includes plagiarism, which is using another's word or ideas without proper citation. Plagiarism is not permitted in this class or any class at Ball State University. You cannot use material written by someone else, or written by you for another class without documenting this. Academic dishonesty may result in No Credit, and may result in being expelled from the university. This topic will be addressed more thoroughly in class throughout the semester.

Holiday Observances: The IEI Department follows and observes all holidays and break periods identified by the University throughout the academic year. These dates can be found on the Ball State website calendar link.

Other observances: Religious holiday observances not identified by Ball State, such as those holidays and observances based on cultural customs, are not considered by the IEI department and the University as excused absences when students choose to remain absent from class at such times. Students must follow absence policies as they are described in the “Course Absence Policy” in this syllabus.

Note: *these policies may vary among courses.*

Accommodation: *If you need course adaptations or accommodations because of a disability, please contact me as soon as possible. Ball State’s Disability Services office coordinates services for students with disabilities; documentation of a disability needs to be on file in that office before any accommodations can be provided. Disability Services can be contacted at 765-285-5293 or dsd@bsu.edu.*